

FCOA MINUTES OF MAY 16,2019

Attending: Suzanne Caton, Janice Kennedy, Rebecca Morris, Shirley Stolz, Jane Trudeau

COA Liaison, Ellen Cameron. Staff: Christine Dean, Melissa Interest, Hemali Shah.

1. April Minutes Accepted.
2. Treasurers Report. (copy to be sent under separate cover)
 - a. OWLL balance with Town reimbursement for Winter and Spring courses included = \$15,581.00. Our policy is to carry \$15,000.00 in that account.
 - b. FCOA has balance of \$22,126 which includes restricted Furnstahl funds and Adler Fund.
 - c. Sensory Garden costs total \$1650 to be paid out of Furnstahl Wellness fund.
 - d. Issue of memorial Bench honoring the Furnstahls not resolved but Furnstahl wellness fund not to be used.
3. Staff Reports.
 - a. Hemali reports that Pilgrim Bell trip had 42 participants.
 - b. UMass Boston Survey focusing on Senior needs was sent to 3000 randomly selected residents and has had 780 responses.
 - c. The Towns of Bedford, Burlington and Lexington are looking at a regional approach to local transportation needs. There will be no change for fiscal 2020 but change being studied for fiscal 2021.
 - d. A new staff position has been created and a person hired to do client and community outreach.
 - e. The search to fill Hemali's former position is at the second round of interviews.
4. New Business.
 - a. Janice is organizing our participation in Discovery Day. We will have a table, people have signed up to man the table. We decided that the visibility for the FCOA is important.
 - b. Bright Ideas. We will begin publicity soliciting ideas in the Fall with decisions to be made by December for a grant of up to \$3000.00. Suzanne will update our website to have application and rules.
 - c. Publicity. Hemali will put a short writeup in each issue of Sage noting which programs have been funded with FCOA funds in the past quarter. The funds being our \$6000.00 contribution each year. Our publicity committee is Suzanne, Becky and Chris Worcester.
 - d. Diana is preparing Board Book. Description will be sent under separate cover.
5. ANNUAL MEETING. June 20, 2019 9:30 AM.
 - a. We have sent postcard invitations to all our donors who are members for the year of gift.
 - b. We will review our activities and finances for the year. Have a vote to confirm Board actions.
 - c. Introduce our Board. Vote on officers and board. Please try to attend.
 - d. Nominating Committee: Diana, Jane and Janice.

Jane Trudeau, Clerk