

Friends of the Lexington Council on Aging Virtual Meeting Minutes

November 19, 2020

Members Present: Peter Holland, Chair; Suzanne Caton, Sudhir Jain, Mickey Khazam, Janice Kennedy, Lorain Marquis, Shirley Stolz, Jane Trudeau, Emery Wilson

Staff Present: Michelle Kelleher, Hemali Shah, Melissa Interest

Old Business:

- Minutes of October 15, 2020 were accepted.
- Peter noted that he would convene a discussion by the board of the request by Susan Barrett for funding by the FCOA of the Town's LexPress bus system. He will re-send the formal request to the board.

Staff Reports:

- Michelle reported that 75 people participated in the Grab & Go lunch this week. FCOA bookmarks were included in the lunch bags.
- Michelle reported that some mail for the FCOA has been delivered to the Community Center. Jane offered to pick it up.
- Michelle noted that a new reservation system has been installed for the Community Center and everyone needs to set up a new account.
- Melissa noted that LexConnect is picking up rides that FISH provided in the past, since FISH is not operating due to the pandemic. She reported that about 1400 rides were provided this year.

Treasurer's Report:

- Shirley reported that the interest from FCOA funds managed by the Lexington Trustees of Public Trusts has been deposited in the FCOA account at Enterprise Bank.
- Shirley reported that contributions from the annual fundraising letter, which went out in early November, have started to arrive. Cost of the mailing, which also included printing more bookmarks that were sent with the letter, was \$2991.
- She also noted that the mailing of copies of the last issue of *Lexington LifeTimes* to contributors has brought in additional contributions.
- Reimbursements to the instructors of the last OWLL courses has been done. There is still an issue of straightening out student fees which were impacted by the coronavirus cancellations of classes.
- Shirley asked that the board vote to give the usual \$8000 Fall funding to Human Services. The board voted in favor of the Fall funding.
- Jane noted that she is in the process of transferring out PayPal account to Enterprise Bank.

OWLL Report:

- Jane reported that there will be 2 winter OWLL courses. Michelle noted that they have been advertised in the latest Sage magazine and in the Colonial Times Magazine.

- Bea Holland is writing an article about Bill Geddes and David Rose, instructors for the 2 winter courses, that will be submitted to the Colonial Times Magazine.
- Jane noted that 5 courses will be offered this Spring. Michelle will include previews of these courses in the January/February issue of Sage.

Lexington LifeTimes:

- Suzanne reported that the content for the Winter 2021 issue of LifeTimes has been selected and is currently being edited and Kerry Brandin is laying out the pages. The issue will most likely be available for distribution by mid-December. 300 hardcopies will be printed.
- Advertisers for this edition have been confirmed: 2 full-page ads and 2 half-page ads, which totals \$3000 in advertising.
- Distribution of the hardcopies was discussed. Copies will be delivered to the Community Center to be included in Meals on Wheels deliveries. Mickey requested that copies be delivered to her at Brookhaven for distribution. Distribution to contributors to this issue was discussed and it was suggested that we ask Cary Library if they will allow contributors to pick copies up at their book pick-up site.

Recruitment Committee:

- Peter asked for suggestions for people to recruit.

The meeting, which commenced at 9:35 am via Zoom, was adjourned at 10:30 am.

Next FCOA meeting will be on December 17, 9:30 am.

Respectfully submitted by

Suzanne Caton, Clerk