

Friends of the Lexington Council on Aging Virtual Meeting Minutes

September 17, 2020

Members Present: Peter Holland, Chair; Suzanne Caton, Sudhir Jain, Mickey Khazam, Lorain Marquis, Jane Trudeau

Guests: Emery Wilson, Nick Yang

Staff Present: Michelle Kelleher, Hemali Shah

Old Business:

- A moment of silence was observed in memory of Dan Fenn
- Minutes of June 18, 2020 were accepted.
- Guests Nick Yang and Emery Wilson were introduced.

Treasurer's Report:

- Jane Trudeau explained the origin of the endowment for FCOA and also the Gardner Fund which are managed by the Lexington Trustees of Public Trusts. Money from the interest from the funds is used to support FCOA commitments.
- FCOA traditionally has made a yearly commitment of \$10,000 to support the LexConnect program and \$10,000 to the Human Services Department to support programming for seniors.
- A motion was made and passed to transfer \$8000 in the Fall and another \$8000 in the Spring to the Human Services Department. Peter will follow up on this item.

Staff Reports:

- Michelle reported that a Grab and Go lunch for 50 people will be provided next week.
- Michelle reported that all current programs are being offered via Zoom and they expect to continue of use Zoom for programs through the end of the year. Human Services is now starting to set up January and February programming via Zoom.
- Hemali noted that Human Services hopes to be able to start setting up appointments for 1 on 1 meetings with staff at the Community Center in October.
- Hemali also reported that the COA is working on issues raised by the survey taken in early 2020. These Age Friendly Initiatives include Town parking passes for seniors and sending neighborhood postcards.
- Hemali noted that the Community Center no longer has a nurse on staff so flu shots will not be offered this year. The flu shot program was supported by FCOA funds in past years.

OWLL Report:

- Jane reported that 4 OWLL courses are planned for this Fall: The Odyssey course offered by Cammy Thomas is full. The other courses will be one on Africa, one on Sylvia Plath, and one on Chinese leadership.

Lexington LifeTimes and Bright Ideas:

- Suzanne reported the LifeTimes Editorial Board is now accepting submissions for the Winter 2021 edition.
- Jane noted that she plans to send a copy of the Summer 2020 edition to FCOA donors who contributed \$100 or more to our 2020 fund raising campaign.
- Suzanne conveyed information from Reem Yared of Help Around Town about how the Bright Ideas grant given this year has been used to support seniors using the program.

Fundraising Committee:

- Jane noted that the FCOA usually sends out one fund raising letter per year. She suggested that this year's letter be sent after the November 3 election but before Thanksgiving.
- Jane suggested that the FCOA web site be used for fund raising. Jane and Suzanne will set up a meeting with our web master to investigate possibilities.
- Jane also noted that our Facebook presence is weak.

New Business:

- Lorain reported that she is in the process of moving the FCOA financial information to standard forms.
- Jane suggested that a date for transferring FCOA funds from Brookline Bank to Enterprise Bank be set up.
- Peter noted that he has created a packet of information about FCOA that he will send to possible recruits.

The meeting, which commenced at 9:30 am via Zoom, was adjourned at 10:30 am.

Next FCOA meeting will be on October 15, 9:30 am.

Respectfully submitted by

Suzanne Caton, Clerk