

Friends of the Lexington Council on Aging Bright Ideas Mini-Grant Program

Purpose and Scope

The Friends of the Council on Aging (FCOA) provide financial and operational support for the Senior programming offered by the Lexington Council on Aging. The Mini-Grant Program of the FCOA is intended to fund the implementation of innovative proposals for new programs for Seniors or enhancements to existing programs for Seniors, or the exploration of new technologies that may serve Lexington Seniors.

The maximum amount of money available per mini-grant will be under \$3000.

Who May Apply

Proposals can be made by Lexington residents and Lexington organizations, as well as Lexington Town employees and non-Lexington-based organizations currently serving Lexington Seniors.

Eligibility of Projects

Projects eligible for mini-grant funding primarily will be focused on providing new programs for Seniors, or enhancing existing programs. Proposals for exploring the feasibility of implementing new technologies to serve Seniors may also be considered.

Preparing a Proposal

The application form for proposals is available at the FCOA web site, www.friendsofthecoa.org and at the Community Center. Provide narrative information and an estimated budget. Also include any supporting material relevant to your proposal. Proposals may be submitted in hardcopy at the Community Center main desk or via email to BrightIdeas@friendsofthecoa.org.

Proposals must be submitted by October 31, 2019. Awards will be determined and applicants notified in early December, 2019. Grants requiring use of Community Center resources will be scheduled by staff for FY2021 (7/1/20 through 6/30/21).

Review Process

Proposals will be reviewed by a committee consisting of three members of the Friends of the Council on Aging, one member of the Council on Aging, and one Human Services Department staff member. Projects will be reviewed for their appropriateness for Seniors, their feasibility of implementation, and their space and time requirements, if use of Community Center facilities is proposed.

Monitoring and Evaluation

Projects will be monitored by the review committee to ensure that they are adhering to the proposal description. Evaluation of the results of the projects will be made by the review committee and reported back to the COA and FCOA.

**Friends of the Lexington Council on Aging
Bright Ideas Mini-Grant Application Form**

Project Title: _____

Brief Summary of your project's purpose, primary activities, and timeline:

Location for project: _____

Project Proposer's Name: _____

Work Phone: (____) _____ Other Phone: (____) _____ Email: _____

Mailing Address: _____

Estimated Budget (please itemize): _____

Goals and Objectives by which project will be evaluated: _____

