

## Friends of the Lexington Council on Aging Virtual Meeting Minutes

October 21, 2021

**Members Present:** Peter Holland, Chair; Suzanne Caton, Sudhir Jain, Mickey Khazam, Lorain Marquis, Shirley Stolz, Jane Trudeau, Emery Wilson, Chris Worcester

**Staff Present:** Hemali Shah, Michelle Kelleher, Christine Dean

### Old Business:

- Minutes of September 9, 2021 were accepted.

### Staff Reports:

- Christine Dean gave an update on the purchase of garden equipment for the Furnstahl Sensory Garden. Volunteers at the Community Center have been taking care of the gardens and a tool shed has been erected to hold the tools. She also noted that the bronze plaque to be installed near the garden to recognize the generosity of the Furnstahl family will be 12" by 9" in size and will cost \$378.
- Jane Trudeau asked Christine to send a picture of the plaque to Jane so she can send it to one of the Furnstahl children.
- Hemali Shah responded to a question from Jane that the Town will not be involved in distributing Covid booster shots because the shots are widely available now. She noted that the vaccination rate in the Town is high.
- Michelle Kelleher reported that they are holding in-person programs outside at the Community Center when possible and in the largest rooms when the weather is bad.
- Michelle reported that the September Grab & Go lunch was Chinese food and served 70 people.
- Michelle reported that the OWLL Zoom reception held on 9/8 had 27 attendees and 156 people have registered for courses so far.
- Hemali reported that Town sponsored flu vaccination clinics will be held at the Community Center on 10/7 and 10/13. Online registration will start in a couple of weeks.
- Hemali noted that the Human Services nurse is leaving. Hemali will be starting maternity leave in December.
- Hemali reported that the Senior parking permits program will have sign ups at the Community Center on 10/4 from 2 to 4 pm and on 10/6 from 10 to 12 am.

### COA Report:

Sudhir updated the board on the status of the Senior Parking Program for Lexington seniors 65 years of age and older. He also noted that Susan Barrett told the COA that money was available from the state to provide free transportation to medical appointments.

### OWLL Report:

Jane reported that registration is open for 4 courses in the winter, 4 in the Spring. She also noted that the OWLL committee is trying to recruit new members.

**Lexington LifeTimes:**

Suzanne reported that the Summer 2021 issue has been released and that a reception was held on August 24 at the Community Center for the contributors to the last 3 edition.

**Publicity Committee:**

Janice reported that she has received the ball point pens advertising the work of the FCOA. The Board approved the reprinting of the To-Do Lists and bookmarks.

**Fundraising:**

Jane proposed that this year's fund-raising letter be based on Peter's annual report and that we mail the letter in November, using the mailing list from Human Services that includes all Lexington residents 60 and older. Suzanne will send out the draft letter to the board for review and comment.

**Recruitment:**

Peter asked that the board develop a policy/process for recruiting.

**Treasurer's Report:**

- Shirley reported on the current financial status. There were no transfers of funds from the Trustees of Public Trusts because we do not need any additional funds.
- Lorain discussed the latest P&L statement.
- Shirley reported that a \$5000 donation for Sam Berman was received and asked the board to discuss how the funds should be used. Jane suggested that we should use the money in some way connected with transportation. Peter proposed that a sub-committee be appointed to make suggestions about how to use the funds.

**New Business:**

Peter asked the board if we should have a table/booth at the Town Discovery Day on October 9. He noted that the application for a table must be made by September 17.

- Emery volunteered to help set up.
- Peter will send out an email asking people to sign up for times to man the table/booth.
- Sudhir suggested that we put out copies of the fund-raising letter at the table. Suzanne offered to make 50 copies of the letter for the table.
- Jane suggested that the letter be put on a poster for the day.

Sudhir brought up the issue of providing coffee and tea at the Community Center. Hemali told the committee that Covid restrictions prevented providing coffee and tea. Peter suggested that the issue be raised again after Covid restrictions have been lifted.

Respectfully submitted by

Suzanne Caton, Clerk